

**Brilla College Preparatory Charter Schools (“Brilla”)
Board of Director Meeting Minutes from July 2022 Meeting**

Approved by: BRILLA BOARD

DATE: AUGUST 16, 2022

Agenda:

| Date: July 19, 2022 | |
|---------------------|---|
| Time: | 12:00-12:45 PM EST |
| Location: | Brilla Schools Network, 441 E. 148th St, Bronx, NY 10455 and Zoom (https://setonpartners-org.zoom.us/j/82472478412?pwd=QWZOeWVpYzJVckRubVhsZWRrZStYOT09) |
| Participants: | <p>Board members: Mary O’Grady, Darla Romfo, Eric Eckholdt, James Jones, David Ingles, Rick Ramirez, Elena Sada, and Stephanie Saroki de Garcia</p> <p>School Staff: William Scott, Meirelys Ruiz, Patrick McGowan, Shingi Mutasa, Tanicqua Davis</p> <p>CMO Staff: David Morales, Shanelle County, Jen Gowers, Jessica Lovinsky, Kevin Hanratty, Matt Salvatierra, Reyes Claudio, Molly Rippe, Douglas Minson, and Tywone Redmond</p> <p>Other: Joe Keeney, Kyle Pellerin, Robert Keogh, Shahz Rasheed</p> |
| Apologies: | Charles Bozian and Br. Brian Carty |

| Item No. | Agenda Item | Person Responsible | Length (Time) |
|----------|--------------------------------|--------------------|---------------|
| 1 | Call to Order | Eckholdt | 12:00 pm |
| 2 | Approval of June Minutes | Eckholdt | 12:02 pm |
| 3 | Brilla Lease Amendments | Salvatierra | 12:04 pm |
| 4 | Graduation & Onboarding Update | Zurlo | 12:15 pm |
| 5 | Executive Session | Eckholdt | 12:20 pm |
| 6 | Adjournment | Eckholdt | 12:45 pm |

Proceedings:

- The meeting was called to order by Mr. Eckholdt at 12:00 PM.

Item 2. Approval of June Minutes

- Mrs. Saroki de Garcia motioned to approve the minutes from the May meeting. and Mr. Jones seconded the motion. Ms. Sada abstained from voting as she was not present at the May meeting. The minutes from the June meeting were then approved by all other board members.

Item 3. Brilla Lease Amendments

- Mr. Salvatierra provided an overview of the proposed amendments to the lease agreements between Seton Education Partners and Brilla Public Charter Schools.
- Mr. Ingles moved to approve the attached resolution to approve all lease amendments and Ms. O’Grady seconded the motion. Mrs. Saroki de Garcia recused herself from the final discussion and vote as she is an employee of Seton Education Partners. The attached resolution was then approved.

Item 4. Graduation & Onboarding Update

Ms. Zurlo provided the board with an update on the 8th grade graduation as well as preparations for onboarding for teachers which begins in late July.

Item 5. Executive Session

- Mr. Eckholdt asked for a motion for the board to go into executive session to discuss matters related to the performance of leaders of Vertex Partnership Academies. Ms. Sada motioned to move into executive session and after being seconded by Mrs. Saroki de Garcia, the motion was unanimously approved.
- To conclude the session, there was a motion to exit the executive session and resume the public session.

Item 6. Adjournment

- Upon being duly motioned and seconded, the meeting was adjourned at **12:45 pm**.
- Minutes submitted by Alexandra Cohill on behalf of Mr. Rick Ramirez, Board Secretary.