

**BRILLA COLLEGE PREPARATORY**  
**CHARTER SCHOOLS**

**BRONX, NEW YORK**

**AUDITED FINANCIAL STATEMENTS**

**OTHER FINANCIAL INFORMATION**

**AND**

**INDEPENDENT AUDITOR'S REPORTS**

**JUNE 30, 2021**

**(With Comparative Totals for 2020)**



MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

## CONTENTS

<u>AUDITED FINANCIAL STATEMENTS</u>	<u>PAGE</u>
Independent Auditor's Report	3
Statement of Financial Position	5
Statement of Activities and Changes in Net Assets	6
Statement of Functional Expenses	7
Statement of Cash Flows	8
Notes to Financial Statements	9
 <u>OTHER FINANCIAL INFORMATION</u>	
Independent Auditor's Report on Other Financial Information	21
Combining Statement of Activities and Changes in Net Assets by Charter	22
Statement of Functional Expenses by Charter	
Brilla College Preparatory	23
Brilla Veritas	24
Brilla Caritas	25
Brilla Pax	26

INDEPENDENT AUDITOR'S REPORT

Board of Trustees  
Brilla College Preparatory Charter Schools

**Report on the Financial Statements**

We have audited the accompanying financial statements of Brilla College Preparatory Charter Schools, which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Brilla College Preparatory Charter Schools as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Report on Summarized Comparative Information**

We have previously audited Brilla College Preparatory Charter Schools' June 30, 2020 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 28, 2020. In our opinion, the summarized comparative information presented herein as of June 30, 2020 is consistent, in all material respects, with the audited financial statements from which it has been derived.

*Mengel, Metzger, Baw & Co. LLP*

Rochester, New York  
October 27, 2021

BRILLA COLLEGE PREPARATORY CHARTER SCHOOLS

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2021

(With Comparative Totals for 2020)

<u>ASSETS</u>	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ 10,417,281	\$ 6,051,857
Grants and other receivables	1,144,393	1,226,695
Prepaid expenses and other current assets	<u>1,011,823</u>	<u>633,521</u>
TOTAL CURRENT ASSETS	12,573,497	7,912,073
<u>PROPERTY AND EQUIPMENT, net</u>	1,906,085	1,794,220
<u>OTHER ASSETS</u>		
Security deposits	414,178	414,178
Cash in escrow	<u>200,013</u>	<u>150,384</u>
	<u>614,191</u>	<u>564,562</u>
TOTAL ASSETS	<u>\$ 15,093,773</u>	<u>\$ 10,270,855</u>
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Paycheck Protection Program note payable - current portion	\$ -	\$ 794,563
Accounts payable and accrued expenses	624,356	927,204
Accrued payroll and benefits	<u>808,927</u>	<u>685,433</u>
TOTAL CURRENT LIABILITIES	1,433,283	2,407,200
<u>OTHER LIABILITIES</u>		
Deferred lease liability	2,897,073	437,114
Paycheck Protection Program note payable	<u>-</u>	<u>1,000,678</u>
	<u>2,897,073</u>	<u>1,437,792</u>
TOTAL LIABILITIES	4,330,356	3,844,992
<u>NET ASSETS - without donor restrictions</u>	<u>10,763,417</u>	<u>6,425,863</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 15,093,773</u>	<u>\$ 10,270,855</u>

The accompanying notes are an integral part of the financial statements.

BRILLA COLLEGE PREPARATORY CHARTER SCHOOLS

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

JUNE 30, 2021

(With Comparative Totals for 2020)

	<u>Year ended June 30,</u>	
	<u>2021</u>	<u>2020</u>
Revenue, gains and other support:		
Public school district:		
Resident student enrollment	\$ 21,774,821	\$ 15,018,034
Students with disabilities	2,910,766	1,437,348
Grants and contracts:		
State and local	-	72,492
Federal - Title and IDEA	980,041	681,317
Federal - other	1,442,159	887,996
NYC DOE Rental Assistance	5,377,703	3,627,540
	<u>TOTAL REVENUE, GAINS</u>	
	<u>AND OTHER SUPPORT</u>	
	32,485,490	21,724,727
Expenses:		
Program:		
Regular education	17,588,059	12,235,117
Special education	5,577,471	4,119,876
Total program services	23,165,530	16,354,993
Management and general	7,940,596	5,118,490
	<u>TOTAL OPERATING EXPENSES</u>	<u>21,473,483</u>
	SURPLUS FROM SCHOOL OPERATIONS	1,379,364
		251,244
Support and other revenue:		
Contributions		
Foundations	852,852	54,935
Individuals	23,590	56,005
In-kind	-	10,800
Fundraising	7,157	11,404
Paycheck Protection Program note forgiveness	1,795,241	-
Interest income	3,938	43,178
Miscellaneous income	275,412	66,349
	<u>TOTAL SUPPORT AND OTHER REVENUE</u>	<u>242,671</u>
	CHANGE IN NET ASSETS	493,915
Net assets at beginning of year	<u>6,425,863</u>	<u>5,931,948</u>
	<u>NET ASSETS AT END OF YEAR</u>	<u>\$ 6,425,863</u>

The accompanying notes are an integral part of the financial statements.

BRILLA COLLEGE PREPARATORY CHARTER SCHOOLS

STATEMENT OF FUNCTIONAL EXPENSES

JUNE 30, 2021  
(With Comparative Totals for 2020)

	Year ended June 30,						Year Ended June 30, 2020
	2021						
	No. of Positions	Program Services			Supporting Services Management and general	Total	
	Regular Education	Special Education	Sub-total				
Personnel services costs:							
Administrative staff personnel	29	\$ 1,753,044	\$ 477,163	\$ 2,230,207	\$ 1,122,510	\$ 3,352,717	\$ 3,210,292
Instructional personnel	120	5,894,130	2,415,073	8,309,203	-	8,309,203	6,131,819
Total salaries and wages	149	7,647,174	2,892,236	10,539,410	1,122,510	11,661,920	9,342,111
Fringe benefits and payroll taxes		1,371,783	521,053	1,892,836	199,929	2,092,765	1,638,331
Retirement benefits		212,469	80,525	292,994	31,121	324,115	237,855
Legal services		-	-	-	42,902	42,902	51,211
Accounting/Audit services		-	-	-	36,100	36,100	38,750
Management company fees		-	-	-	3,691,870	3,691,870	1,860,295
Other Purchased/Professional/Consulting Services		1,034,100	282,682	1,316,782	337,647	1,654,429	1,321,584
Building rent		5,280,459	1,257,718	6,538,177	1,491,420	8,029,597	4,329,068
Repairs and maintenance		28,241	6,800	35,041	7,717	42,758	25,198
Insurance expense		99,886	27,374	127,260	28,061	155,321	98,220
Supplies/Materials		526,106	127,255	653,361	-	653,361	501,603
Equipment/Furnishings		21,212	3,982	25,194	6,125	31,319	27,145
Leased equipment		52,700	14,652	67,352	14,820	82,172	65,255
Staff development		241,095	80,598	321,693	67,838	389,531	266,905
Marketing/Recruitment		194,586	49,776	244,362	35,721	280,083	247,904
Technology		183,939	50,105	234,044	51,716	285,760	195,215
Food services		799	258	1,057	-	1,057	866
Student services		197,337	47,195	244,532	-	244,532	293,134
Office expense		12,313	3,217	15,530	65,540	81,070	93,518
Travel and conferences		1,515	405	1,920	426	2,346	34,191
Depreciation and amortization		433,698	112,217	545,915	121,662	667,577	474,728
Other		48,647	19,423	68,070	587,471	655,541	330,396
		<u>\$ 17,588,059</u>	<u>\$ 5,577,471</u>	<u>\$ 23,165,530</u>	<u>\$ 7,940,596</u>	<u>\$ 31,106,126</u>	<u>\$ 21,473,483</u>

The accompanying notes are an integral part of the financial statements.

BRILLA COLLEGE PREPARATORY CHARTER SCHOOLS

STATEMENT OF CASH FLOWS

JUNE 30, 2021

(With Comparative Totals for 2020)

	<u>Year ended June 30,</u>	
	<u>2021</u>	<u>2020</u>
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 4,337,554	\$ 493,915
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation and amortization	667,577	474,728
Paycheck Protection Program note forgiveness	(1,795,241)	-
Bad debt expense	15,003	20,033
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	67,299	(807,645)
Prepaid expenses and other current assets	(378,302)	(324,442)
Accounts payable and accrued expenses	(302,848)	3,776
Accrued payroll and benefits	123,494	176,345
Deferred revenue	-	(31,705)
Deferred lease liability	2,459,959	360,513
NET CASH PROVIDED FROM OPERATING ACTIVITIES	<u>5,194,495</u>	<u>365,518</u>
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	<u>(779,442)</u>	<u>(850,018)</u>
NET CASH USED FOR INVESTING ACTIVITIES	<u>(779,442)</u>	<u>(850,018)</u>
<u>CASH FLOWS - FINANCING ACTIVITIES</u>		
Borrowings Paycheck Protection Program note payable	-	1,795,241
Repayments on long-term debt	<u>-</u>	<u>(207,528)</u>
NET CASH PROVIDED FROM FINANCING ACTIVITIES	<u>-</u>	<u>1,587,713</u>
NET INCREASE IN CASH AND CASH EQUIVALENTS AND RESTRICTED CASH	4,415,053	1,103,213
Cash and cash equivalents and restricted cash at beginning of year	<u>6,202,241</u>	<u>5,099,028</u>
CASH AND CASH EQUIVALENTS AND RESTRICTED CASH AT END OF YEAR	<u>\$ 10,617,294</u>	<u>\$ 6,202,241</u>
<u>NON-CASH OPERATING AND INVESTING ACTIVITIES</u>		
Purchases of property and equipment included in accounts payable	<u>\$ -</u>	<u>\$ 393,293</u>

The accompanying notes are an integral part of the financial statements.



BRILLA COLLEGE PREPARATORY CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Brilla College Preparatory Charter Schools (the “Charter School”) is an educational corporation that operates as a charter school in Bronx, New York.

The Charter currently operates Brilla College Preparatory Charter School and Brilla College Preparatory Charter School Veritas, that charter expires in July 2022. In October 2018, the SUNY Board of Trustees’ Charter School Committee (SUNY) approved the initial five year charters for Brilla Caritas Charter School and Brilla Pax Charter School which opened in August of 2020 and expire June 2025.

The Charter School was established to provide its students in grades K-8 with traditional academic skills to develop their cognitive, social, emotional, and physical excellence.

In December 2020, the Charter School received approval from SUNY for a revision to its charter to create a joint high school program with another Charter School beginning in the 2022-2023 school year; however, this was rejected by the NY State Education Department and SUNY has yet to override this rejection.

Classification of net assets

The financial statements of the Charter School have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP). The Charter School reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

These classes of net assets are defined as follows:

*Net Assets Without Donor Restrictions*

The net assets over which the Board of Trustees has discretionary control to use in carrying on the Charter School’s operations in accordance with the guidelines established by the Charter School. The Board may designate portions of the current net assets without donor restrictions for specific purposes, projects or investment.

*Net Assets With Donor Restrictions*

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School had no net assets with donor restrictions at June 30, 2021 or 2020.

BRILLA COLLEGE PREPARATORY CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Revenue and support recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

The Charter School records substantially all revenues over time as follows:

Public school district revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

Rental assistance

Facilities rental assistance funding is provided by the New York City Dept of Education (NYCDOE) to qualifying charter schools located in the five boroughs of NYC. In order to receive rental assistance funding, a charter school must have commenced instruction or added grade levels in the 2014-15 school year or thereafter, and go through a space request process with the NYCDOE. If NYCDOE is not able to provide adequate space, the charter school can become eligible for rental assistance. Rental assistance is calculated as the lesser of 30% of the per-pupil tuition rate for NYC times the number of students enrolled, or actual total rental costs. As rental assistance is based on the number of students enrolled, revenue is recognized throughout the year as educational programming is provided to students.

The following table summarizes contract balances at their respective statement of financial position dates:

	June 30,		
	2021	2020	2019
Grants and other receivables	\$ 94,061	\$ 906,532	\$ 196,467

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

BRILLA COLLEGE PREPARATORY CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Contributions that are restricted by the donor are reported as increases in net assets without donor restrictions if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants and contracts receivable in the accompanying statement of financial position. Amounts received prior to incurring qualifying expenditures are reported as deferred revenue in the accompanying statement of financial position. The Charter School received cost-reimbursement grants of approximately \$412,000 and \$224,000 that have not been recognized at June 30, 2021 and 2020, respectively, because qualifying expenditures have not yet been incurred.

Cash and cash equivalents

Cash and certificates of deposit balances are maintained at financial institutions located in New York and are insured by the FDIC up to \$250,000 at each institution. The Charter School considers all highly liquid investments with a maturity of six months or less when purchased to be cash equivalents. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash and cash equivalents.

Cash and cash equivalents and restricted cash balances for the years ended June 30, 2021 and 2020 consisted of the following:

	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$ 10,417,281	\$ 6,051,857
Cash in escrow	<u>200,013</u>	<u>150,384</u>
	<u>\$ 10,617,294</u>	<u>\$ 6,202,241</u>

Cash in escrow

The Charter School maintained cash in an escrow account in accordance with the terms of its Charter agreement, to pay off expenses in the event of dissolution of the Charter School.

BRILLA COLLEGE PREPARATORY CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2021 and 2020.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to seven years. Leasehold improvements are amortized over the term of the lease.

Major renewals and betterments are capitalized, while repairs and maintenance are charged to operations as incurred. Upon sale or retirement, the related cost and allowances for depreciation are removed from the accounts and the related gain or loss is reflect in operations.

Contributed services

The Charter School receives contributed services from volunteers to serve on the Board of Trustees. These services are not valued in the financial statements because they do not require "specialized skills" and would typically not be purchased if they were not contributed. The Charter School received food supplies and services, speech and occupational therapy, paraprofessionals, nursing services, counseling services and metro cards for student transportation from the local district.

In-kind contributions

Gifts and donations other than cash are recorded at fair market value at the date of contribution. There were no in-kind contributions received for the year ended June 30, 2021. There were in-kind contributions of \$10,800 received for year ended June 30, 2020.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income. The Charter School has filed for and received income tax exemptions in the various jurisdictions where it is required to do so.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2018 through June 30, 2021 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$280,100 and \$247,900 for the years ended June 30, 2021 and 2020, respectively.

BRILLA COLLEGE PREPARATORY CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Deferred lease liability

The Charter School leases its facilities. The leases contain significant pre-determined fixed escalations of the base rent. In accordance with GAAP, the Charter School recognizes the related rent expense on a straight-line basis and records the difference between the recognized rental expense and the amounts paid under the lease as a deferred lease liability.

Security deposits

Security deposits are made up of payments to third parties in connection with facility lease agreements.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for the period ended June 30, 2020

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with Charter School's financial statements for the period ended June 30, 2020, from which the summarized information was derived.

New accounting pronouncements

Leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use ("ROU") assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020 to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School's financial position or results of operations.

BRILLA COLLEGE PREPARATORY CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Gifts-in-kind

In September 2020, the FASB issued a new accounting update to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind. The update requires not-for-profit entities to present contributed nonfinancial assets separately on the statement of activities, apart from contributions of cash and other financial assets. In addition, the update requires not-for-profit entities to disclose in the notes to the financial statements a breakout of the different types of gifts-in-kind recognized, any donor restrictions associated with the gift, the valuation technique(s) used to arrive at the fair value measure, whether or not the gift-in-kind was monetized, and any policies on monetization. The update is effective for fiscal years beginning after June 15, 2021 and will be applied on a retrospective basis. The Charter School is currently evaluating the provisions of this update to determine the impact it will have on the Charter School's financial statements.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 27, 2021, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted, except as disclosed in Note F.

NOTE B: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Charter School's cash and shows positive cash generated by operations for fiscal years 2021 and 2020.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following at June 30, 2021 and 2020:

	June 30,	
	2021	2020
Cash and cash equivalents	\$ 10,417,281	\$ 6,051,857
Grants and other receivables	<u>1,144,393</u>	<u>1,226,695</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 11,561,674</u>	<u>\$ 7,278,552</u>

The Charter School has a line of credit with a maximum borrowings of \$1,000,000 which they could draw upon in the event of unanticipated liquidity needs. At June 30, 2021, no amount was outstanding on this line.

BRILLA COLLEGE PREPARATORY CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE C: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	June 30,	
	2021	2020
Furniture and fixtures	\$ 1,047,342	\$ 873,219
Computer equipment and software	1,288,752	1,174,378
Office equipment	443,923	441,309
Leasehold improvements	2,928,254	2,254,424
Construction in progress	-	185,499
	<u>5,708,271</u>	<u>4,928,829</u>
Less accumulated depreciation and amortization	<u>3,802,186</u>	<u>3,134,609</u>
	<u>\$ 1,906,085</u>	<u>\$ 1,794,220</u>

At June 30, 2020, a portion of the Charter School's property and equipment was in progress. No provision for depreciation is made on construction in progress until such time as the relevant assets are completed and put into use. During the year 2021, the project was completed and the Charter School began depreciating the assets. Total depreciation and amortization expense was approximately \$667,600 and \$474,000 for the years ended June 30, 2021 and 2020, respectively.

NOTE D: LINE OF CREDIT

The Charter School has available \$1,000,000 of a line of credit with a bank, with an interest rate at the current 12 month CD rate plus 1% (an effective rate of 1.25% at June 30, 2021). There were no borrowings outstanding on this line at June 30, 2021.

NOTE E: COMMITMENTS

The Charter School has an Academic and Business Services Agreement with Seton Education Partners, Inc. (Seton). The agreement began on July 1, 2017 and renews annually on June 30. Seton will be responsible and accountable to the Board for the administration, operations, education, and performance of the Charter School in accordance with the Charter and the Charter School's budget.

The Charter School will pay Seton a percentage of the total enrollment of students multiplied by the approved per pupil operating expenses, payable six times a year. The fee ranges from ten percent for the first three years of a school and then twelve percent thereafter. Effective July 1, 2020, the fee increased to fifteen percent. The fee for the years ended June 30, 2021 and 2020 was approximately \$3,692,000 and \$1,860,000, respectively. There was approximately \$500 due to Seton at June 30, 2021. There were no amounts due to Seton at June 30, 2020. There was approximately \$28,700 and \$135,700 due from Seton, at June 30, 2021 and 2020, respectively.

BRILLA COLLEGE PREPARATORY CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE F: SCHOOL FACILITIES

The Charter School currently subleases all of its facilities from Seton, totaling approximately 151,000 square feet of classrooms and office facilities along with 1,900 square feet of play-yard at June 30, 2021.

The Charter School subleases a property at East 144<sup>th</sup> Street under a non-cancelable lease agreement expiring in June 2023. The current monthly payment is \$130,820 and will increase each year of the lease term by the agreed upon amount as described in the lease.

In November 2016, the Charter School signed a sublease for the middle school located on Courtlandt Avenue and made an additional security deposit of \$100,000. The lease was to begin in August 2017 and go through June 2036 with two optional 5 year renewal options. In July 2018, the Charter School revised this agreement. The lease began on July 1, 2018. The current monthly payment is \$98,451 and will increase each year of the lease term by the agreed upon amount as described in the lease. (1)

The Charter School also signed a sublease agreement for a property located on College Avenue which commenced in July 2019 and expired in June 2020. This lease renewed in September 2021, for \$101,000 per month through June 2022.

The Charter School signed a rental agreement for property located on East 156<sup>th</sup> Street in which substantial improvements must be made by the lessor before the commencement date and made a security deposit of \$300,000. The lease commenced September 2020 and expires June 2051. The current monthly payment is \$141,838. The payment will increase each year of the lease by the agreed upon amount as described in the lease.

In January 2020, the Charter School signed an agreement to guarantee debt related to property at 2336 Andrews Avenue North, for the Caritas and Pax Elementary Schools. The initial amount of the construction loan was \$11,136,000; terms are currently being negotiated and will be set during the year ending June 30, 2022. The current monthly payment is \$116,167 and will increase each year of the lease term by the agreed upon amount as described in the lease. (1)

(1) As a condition of the lease the Charter School has certain financial covenants with Seton's lender. The Charter School was in compliance with these covenants at June 30, 2021.

Rent expense was approximately \$8,030,000 and \$4,329,000 for the years ended June 30, 2021 and 2020, respectively.



BRILLA COLLEGE PREPARATORY CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE F: SCHOOL FACILITIES, Cont'd

The future minimum payments on these agreements for base rent are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 7,375,000
2023	6,987,100
2024	4,967,700
2025	5,573,400
2026	6,130,100
Thereafter	<u>101,248,600</u>
	<u>\$ 132,281,900</u>

NOTE G: OPERATING LEASES

The Charter School leases office equipment under non-cancelable lease agreements expiring at various dates through July 2024. The approximate future minimum payments on these agreements are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 64,900
2023	33,400
2024	18,000
2025	<u>1,400</u>
	<u>\$ 117,700</u>

NOTE H: CONCENTRATIONS

At June 30, 2021 and 2020, approximately 97% and 88%, respectively, of grants and other receivables were due from New York State and federal agencies.

During both of the years ended June 30, 2021 and 2020, approximately 76% of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

During both of the years ended June 30, 2021 and 2020, approximately 17% of total operating revenue and support came from rental assistance provided by New York City Department of Education.

BRILLA COLLEGE PREPARATORY CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE I: RETIREMENT PLAN

The Charter School sponsors a defined contribution 403(b) plan covering all regular employees. The Charter School may make a discretionary contribution to the plan. In 2019 the board approved the Charter School to make up to a 5% match of employee contributions. The Charter School contributed approximately \$324,000 and \$238,000 to the Plan for the years ended June 30, 2021 and 2020, respectively.

NOTE J: CONTINGENCIES

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE K: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. All expenses that are allocated to more than one program or supporting function are allocated on the basis of estimates of time and effort.

NOTE L: NET ASSETS

Net assets without donor restrictions are as follows:

	June 30,	
	<u>2021</u>	<u>2020</u>
Property and equipment	\$ 1,906,085	\$ 1,794,220
Undesignated	<u>8,857,332</u>	<u>4,631,643</u>
	<u>\$ 10,763,417</u>	<u>\$ 6,425,863</u>

BRILLA COLLEGE PREPARATORY CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE M: ACCOUNTING IMPACT OF COVID-19 OUTBREAK

On January 30, 2020, the World Health Organization (“WHO”) announced a global health emergency because of a new strain of coronavirus (the “COVID-19 outbreak”) and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Charter School’s financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Charter School is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal year 2022.

In response to the COVID-19 outbreak, in May 2020, the Charter School applied for and was approved by a bank for a loan of \$1,795,241 through the Paycheck Protection Program established by the Small Business Administration. The loan had a maturity of two years and an interest rate of 1%. The loan had the potential for forgiveness provided certain requirements were met by the Charter School. The loan was funded in May 2020 and was reported as note payable in the accompanying statement of financial position at June 30, 2020. On January 25, 2021, the loan was forgiven in full by the Small Business Administration, which is reported as Paycheck Protection Program note forgiveness on the accompanying statement of activities and changes in net assets for the year ended June 30, 2021.

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$556,819 of revenue relative to ESSER grants during the year ended June 30, 2021.

NOTE N: RENEWAL PROCESS

The Charter School is currently in the process of renewing its charter as granted by the New York State Board of Regents. The Charter for Brilla Preparatory Charter School Veritas currently expires July 31, 2022. The renewal process includes review by State University of New York Charter Schools Institute (CSI) of various operational and governance aspects, including fiscal health and internal controls, board governance, and academic performance. The Charter School has submitted its application for renewal. Upon review of the application and results, CSI will determine if the charter should be renewed and if so, for how long. Successful charter renewals can range from one to five years. At this time, management of the Charter School expects the charter to be renewed.

**BRILLA COLLEGE PREPARATORY CHARTER SCHOOLS**

**OTHER FINANCIAL INFORMATION**

INDEPENDENT AUDITOR'S REPORT ON OTHER FINANCIAL INFORMATION

Board of Trustees  
Brilla College Preparatory Charter Schools

We have audited the financial statements of Brilla College Preparatory Charter Schools for the year ended June 30, 2021, and have issued our reports thereon dated October 27, 2021, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The financial information hereinafter is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements for the year ended June 30, 2021, as a whole.

*Mengel, Metzger, Barr & Co. LLP*

Rochester, New York  
October 27, 2021

BRILLA COLLEGE PREPARATORY CHARTER SCHOOLS

COMBINING STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS BY CHARTER

YEAR ENDED JUNE 30, 2021

	<u>Brilla College Preparatory</u>						
	<u>Elementary School</u>	<u>Middle School</u>	<u>Total</u>	<u>Brilla Veritas</u>	<u>Brilla Caritas</u>	<u>Brilla Pax</u>	<u>Total</u>
Revenue, gains and other support:							
Public school district							
Resident student enrollment	\$ 7,408,309	\$ 5,360,688	\$ 12,768,997	\$ 5,920,833	\$ 1,558,691	\$ 1,526,300	\$ 21,774,821
Students with disabilities	1,183,143	805,417	1,988,560	704,227	69,614	148,365	2,910,766
Grants and contracts:							
Federal - Title and IDEA	345,248	254,238	599,486	254,545	61,097	64,913	980,041
Federal - other	238,939	176,090	415,029	138,937	522,193	366,000	1,442,159
NYC DOE Rental Assistance	1,305,963	1,445,291	2,751,254	1,700,908	467,607	457,934	5,377,703
TOTAL REVENUE, GAINS AND OTHER SUPPORT	<u>10,481,602</u>	<u>8,041,724</u>	<u>18,523,326</u>	<u>8,719,450</u>	<u>2,679,202</u>	<u>2,563,512</u>	<u>32,485,490</u>
Expenses:							
Program:							
Regular education	4,648,347	3,985,251	8,633,598	4,619,482	2,250,083	2,084,896	17,588,059
Special education	1,857,118	1,567,587	3,424,705	1,368,706	419,348	364,712	5,577,471
TOTAL PROGRAM EXPENSES	<u>6,505,465</u>	<u>5,552,838</u>	<u>12,058,303</u>	<u>5,988,188</u>	<u>2,669,431</u>	<u>2,449,608</u>	<u>23,165,530</u>
Management and general	2,304,984	1,711,954	4,016,938	2,114,197	946,917	862,544	7,940,596
TOTAL OPERATING EXPENSES	<u>8,810,449</u>	<u>7,264,792</u>	<u>16,075,241</u>	<u>8,102,385</u>	<u>3,616,348</u>	<u>3,312,152</u>	<u>31,106,126</u>
SURPLUS (DEFICIT) FROM SCHOOL OPERATIONS	1,671,153	776,932	2,448,085	617,065	(937,146)	(748,640)	1,379,364
Support and other revenue:							
Contributions							
Foundations	69,459	34,210	103,669	78,475	335,361	335,347	852,852
Individuals	23,590	-	23,590	-	-	-	23,590
Fundraising	2,705	1,540	4,245	1,747	575	590	7,157
Paycheck Protection Program note forgiveness	747,246	465,365	1,212,611	481,586	54,632	46,412	1,795,241
Interest income	1,332	928	2,260	1,153	267	258	3,938
Miscellaneous income	56,598	33,146	89,744	116,629	34,719	34,320	275,412
TOTAL SUPPORT AND OTHER REVENUE	<u>900,930</u>	<u>535,189</u>	<u>1,436,119</u>	<u>679,590</u>	<u>425,554</u>	<u>416,927</u>	<u>2,958,190</u>
CHANGE IN NET ASSETS	2,572,083	1,312,121	3,884,204	1,296,655	(511,592)	(331,713)	4,337,554
Net assets (deficiency) at beginning of year	5,035,598	(129,121)	4,906,477	1,234,835	362,514	(77,963)	6,425,863
NET ASSETS (DEFICIENCY) AT END OF YEAR	<u>\$ 7,607,681</u>	<u>\$ 1,183,000</u>	<u>\$ 8,790,681</u>	<u>\$ 2,531,490</u>	<u>\$ (149,078)</u>	<u>\$ (409,676)</u>	<u>\$ 10,763,417</u>

BRILLA COLLEGE PREPARATORY CHARTER SCHOOLS

STATEMENT OF FUNCTIONAL EXPENSES BY CHARTER

YEAR ENDED JUNE 30, 2021

	Brilla College Preparatory						
	No. of Positions	Program Services			Supporting Services		Total
		Regular Education	Special Education	Sub-total	Management and general	Sub-total	
Personnel Services Costs:							
Administrative staff personnel	16	\$ 1,024,914	\$ 330,476	\$ 1,355,390	\$ 453,532	\$ 453,532	\$ 1,808,922
Instructional personnel	69	3,350,022	1,591,443	4,941,465	-	-	4,941,465
Total salaries and wages	85	4,374,936	1,921,919	6,296,855	453,532	453,532	6,750,387
Fringe benefits and payroll taxes		783,600	344,237	1,127,837	81,233	81,233	1,209,070
Retirement benefits		122,420	53,780	176,200	12,691	12,691	188,891
Legal services		-	-	-	24,762	24,762	24,762
Accounting/Audit services		-	-	-	21,205	21,205	21,205
Management company fees		-	-	-	2,200,615	2,200,615	2,200,615
Other Purchased/Professional/Consulting Services		503,580	171,168	674,748	200,065	200,065	874,813
Building rent		1,891,956	610,048	2,502,004	537,064	537,064	3,039,068
Repairs and maintenance		2,917	941	3,858	828	828	4,686
Insurance expense		56,909	18,350	75,259	16,155	16,155	91,414
Supplies/Materials		220,957	71,246	292,203	-	-	292,203
Equipment/Furnishings		3,093	997	4,090	878	878	4,968
Leased equipment		33,290	10,734	44,024	9,450	9,450	53,474
Staff development		120,652	49,395	170,047	34,249	34,249	204,296
Student services		86,785	27,983	114,768	15,898	15,898	130,666
Technology		103,938	33,514	137,452	29,504	29,504	166,956
Food services		799	258	1,057	-	-	1,057
Student services		80,253	25,877	106,130	-	-	106,130
Office expense		6,481	2,090	8,571	28,122	28,122	36,693
Travel and conferences		846	273	1,119	240	240	1,359
Depreciation and amortization		212,342	68,468	280,810	60,277	60,277	341,087
Other		27,844	13,427	41,271	290,170	290,170	331,441
		<u>\$ 8,633,598</u>	<u>\$ 3,424,705</u>	<u>\$ 12,058,303</u>	<u>\$ 4,016,938</u>	<u>\$ 4,016,938</u>	<u>\$ 16,075,241</u>

BRILLA COLLEGE PREPARATORY CHARTER SCHOOLS

STATEMENT OF FUNCTIONAL EXPENSES BY CHARTER

YEAR ENDED JUNE 30, 2021

	Brilla Veritas						
	No. of Positions	Program Services			Supporting Services		Total
		Regular Education	Special Education	Sub-total	Management and general	Sub-total	
Personnel Services Costs:							
Administrative staff personnel	7	\$ 383,294	\$ 91,534	\$ 474,828	\$ 327,927	\$ 327,927	\$ 802,755
Instructional personnel	33	1,601,800	593,630	2,195,430	-	-	2,195,430
Total salaries and wages	40	1,985,094	685,164	2,670,258	327,927	327,927	2,998,185
Fringe benefits and payroll taxes		373,599	128,949	502,548	61,717	61,717	564,265
Retirement benefits		54,595	18,844	73,439	9,019	9,019	82,458
Legal services		-	-	-	12,106	12,106	12,106
Accounting/Audit services		-	-	-	9,725	9,725	9,725
Management company fees		-	-	-	996,794	996,794	996,794
Other Purchased/Professional/Consulting Services		270,617	68,685	339,302	87,564	87,564	426,866
Building rent		1,420,565	339,245	1,759,810	383,370	383,370	2,143,180
Repairs and maintenance		22,871	5,462	28,333	6,172	6,172	34,505
Insurance expense		27,869	6,655	34,524	7,521	7,521	42,045
Supplies/Materials		102,948	24,585	127,533	-	-	127,533
Equipment/Furnishings		1,306	312	1,618	352	352	1,970
Leased equipment		11,458	2,736	14,194	3,092	3,092	17,286
Staff development		67,636	20,285	87,921	18,253	18,253	106,174
Marketing/Recruitment		58,357	13,936	72,293	10,185	10,185	82,478
Technology		49,357	11,787	61,144	13,320	13,320	74,464
Student services		38,551	9,206	47,757	-	-	47,757
Office expense		2,656	634	3,290	13,002	13,002	16,292
Travel and conferences		343	82	425	92	92	517
Depreciation and amortization		121,071	28,913	149,984	32,674	32,674	182,658
Other		10,589	3,226	13,815	121,312	121,312	135,127
		<u>\$ 4,619,482</u>	<u>\$ 1,368,706</u>	<u>\$ 5,988,188</u>	<u>\$ 2,114,197</u>	<u>\$ 2,114,197</u>	<u>\$ 8,102,385</u>



BRILLA COLLEGE PREPARATORY CHARTER SCHOOLS

STATEMENT OF FUNCTIONAL EXPENSES BY CHARTER

YEAR ENDED JUNE 30, 2021

	Brilla Caritas						
	No. of Positions	Program Services			Supporting Services		Total
		Regular Education	Special Education	Sub-total	Management and general	Sub-total	
Personnel Services Costs:							
Administrative staff personnel	3	\$ 144,422	\$ 20,370	\$ 164,792	\$ 180,551	\$ 180,551	\$ 345,343
Instructional personnel	9	493,459	152,100	645,559	-	-	645,559
Total salaries and wages	12	637,881	172,470	810,351	180,551	180,551	990,902
Fringe benefits and payroll taxes		109,730	29,669	139,399	31,059	31,059	170,458
Retirement benefits		18,057	4,882	22,939	5,111	5,111	28,050
Legal services		-	-	-	3,080	3,080	3,080
Accounting/Audit services		-	-	-	2,639	2,639	2,639
Management company fees		-	-	-	243,155	243,155	243,155
Other Purchased/Professional/Consulting Services		133,125	19,805	152,930	27,097	27,097	180,027
Building rent		1,018,775	143,693	1,162,468	288,588	288,588	1,451,056
Repairs and maintenance		898	127	1,025	254	254	1,279
Insurance expense		7,779	1,097	8,876	2,204	2,204	11,080
Supplies/Materials		112,877	15,921	128,798	-	-	128,798
Equipment/Furnishings		7,531	1,062	8,593	2,133	2,133	10,726
Leased equipment		6,105	861	6,966	1,729	1,729	8,695
Staff development		26,331	5,046	31,377	7,459	7,459	38,836
Marketing/Recruitment		22,266	3,140	25,406	4,914	4,914	30,320
Technology		15,805	2,229	18,034	4,477	4,477	22,511
Student services		46,692	6,586	53,278	-	-	53,278
Office expense		1,801	254	2,055	12,400	12,400	14,455
Travel and conferences		204	29	233	58	58	291
Depreciation and amortization		79,004	11,143	90,147	22,379	22,379	112,526
Other		5,222	1,334	6,556	107,630	107,630	114,186
		<u>\$ 2,250,083</u>	<u>\$ 419,348</u>	<u>\$ 2,669,431</u>	<u>\$ 946,917</u>	<u>\$ 946,917</u>	<u>\$ 3,616,348</u>

BRILLA COLLEGE PREPARATORY CHARTER SCHOOLS

STATEMENT OF FUNCTIONAL EXPENSES BY CHARTER

YEAR ENDED JUNE 30, 2021

	Brilla Pax						
	No. of Positions	Program Services			Supporting Services		Total
		Regular Education	Special Education	Sub-total	Management and general	Sub-total	
Personnel Services Costs:							
Administrative staff personnel	3	\$ 200,414	\$ 34,783	\$ 235,197	\$ 160,500	\$ 160,500	\$ 395,697
Instructional personnel	9	448,849	77,900	526,749	-	-	526,749
Total salaries and wages	12	649,263	112,683	761,946	160,500	160,500	922,446
Fringe benefits and payroll taxes		104,854	18,198	123,052	25,920	25,920	148,972
Retirement benefits		17,397	3,019	20,416	4,300	4,300	24,716
Legal services		-	-	-	2,954	2,954	2,954
Accounting/Audit services		-	-	-	2,531	2,531	2,531
Management company fees		-	-	-	251,306	251,306	251,306
Other Purchased/Professional/Consulting Services		126,778	23,024	149,802	22,921	22,921	172,723
Building rent		949,163	164,732	1,113,895	282,398	282,398	1,396,293
Repairs and maintenance		1,555	270	1,825	463	463	2,288
Insurance expense		7,329	1,272	8,601	2,181	2,181	10,782
Supplies/Materials		89,324	15,503	104,827	-	-	104,827
Equipment/Furnishings		9,282	1,611	10,893	2,762	2,762	13,655
Leased equipment		1,847	321	2,168	549	549	2,717
Staff development		26,476	5,872	32,348	7,877	7,877	40,225
Marketing/Recruitment		27,178	4,717	31,895	4,724	4,724	36,619
Technology		14,839	2,575	17,414	4,415	4,415	21,829
Student services		31,841	5,526	37,367	-	-	37,367
Office expense		1,375	239	1,614	12,016	12,016	13,630
Travel and conferences		122	21	143	36	36	179
Depreciation and amortization		21,281	3,693	24,974	6,332	6,332	31,306
Other		4,992	1,436	6,428	68,359	68,359	74,787
		<u>\$ 2,084,896</u>	<u>\$ 364,712</u>	<u>\$ 2,449,608</u>	<u>\$ 862,544</u>	<u>\$ 862,544</u>	<u>\$ 3,312,152</u>